

## STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 23-74923

TOTAL BID AMOUNT: Grand Total EGR Cost: \$211,300

<input type="checkbox"/> MBE Firm <input checked="" type="checkbox"/> WBE Firm			
Company Name: Suzanne Wheeler		Contact Person: Suzanne Wheeler	
Address: 18245 Farm Lane, South Bend, IN 46637		E-mail: suzwh1@netzero.com	
Sub-Contract Amount: \$55,000 (\$3,000 per profile, \$750 per addendum and \$250 per consultation).		Telephone Number: (574) 250-0528	Fax Number: (   )
Sub-Contract Percentage of Total Bid: 26%		Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract.</u> WorkKeys Job Profiling and Workforce/Training Development Needs Assessment and Implementation	
Provide approximate dates when Sub-Contractor will perform on this project: August 2024-July 2025			

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name:		Contact Person:	
Address:		E-mail:	
Sub-Contract Amount:		Telephone Number: (   )	Fax Number: (   )
Sub-Contract Percentage of Total Bid:		Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u>	
Provide approximate dates when Sub-Contractor will perform on this project:			

Respondent Firm  
Tecumseh Area Partnership, Inc.

Address  
976 Mezzanine Dr., Suite C

City/State/Zip Code  
Lafayette, IN 47905

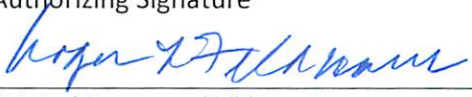
Representative  
  
Roger L. Feldhaus

Date      7/13/2023

Telephone Number  
765-807-0880

Fax Number  
765-471-7830

Email Address  
rfeldhaus@tap.lafayette.in.us

Authorizing Signature  


Printed Name and Title  
Roger L. Feldhaus, Chief Executive Officer

☐ Please check if additional forms are attached.

Page \_\_\_\_\_ of \_\_\_\_\_

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.



*Suzanne Wheeler*

18245 Farm Lane Drive  
South Bend, IN  
574-250-0528

[Suzwh1@netzero.com](mailto:Suzwh1@netzero.com)

July 10, 2023

Mr. Chris Waymire  
Director, WorkKeys Solutions Center

Dear Chris,

I am writing this letter to let you know that I am interested in continuing to perform WorkKeys Job Profiling for Tecumseh Area Partnership. I am an experienced ACT WorkKeys Job Profiler and have over 20 years' experience in profiling and have profiled in a wide variety of industries, including, but not limited to manufacturing, health care, customer service, apprenticeships, etc. I have profiled over 200 job positions as an ACT WorkKeys Job Profiler.

As a subcontractor for WorkKeys Job Profiling, I hereby certify that I will comply with all State statutes and will abide by all ACT policy and procedures in the completion of WorkKeys Job Profiling. I will continue to remain current in the ACT Licensing to allow the use of the ACT program. I will be performing WorkKeys Job Profiling Services upon the approval of the contract to the above listed vendor for the entire period of the contract (August 2024-July 2025). I will perform these Job Profiling Services for approximately \$55,000 which is approximately 26% of the total contract amount of \$211,300.

I, the undersigned, am certified as a Women's Owned Business Enterprise effective October 2015, and am registered with the State of Indiana ID EXT0000038188. As an Independent Contractor I am the authorized signature for all business in this matter.

Sincerely,

Suzanne Wheeler  
ACT Authorized Job Profiler